UNOFFICIAL MINUTES

BREWSTER UNIFIED SCHOOL DISTRICT #314

SCHOOL LIBRARY/ZOOM

MONDAY, MARCH 4, 2024

**Roll Call to Establish Quorum:**

The Board President called the March 4, 2024, regular meeting of the Brewster Board of Education to order at 6:00 p.m. in the school library.

 Board Members:

Heather McDonald, Member \_\_\_x\_\_\_\_\_

Jance McKee, Member \_\_\_x\_\_\_\_

Mike Palmer, Member \_\_\_\_\_\_\_\_

Nicolas Schroeder, Member \_\_\_x\_\_\_\_

Kassie Selby, Vice President \_\_\_x\_\_\_\_

Sarah Starns, President \_\_\_x\_\_\_\_

BJ Stephens, Member \_\_\_x\_\_\_\_

 Others Present:

Clark Coco, Superintendent \_\_\_x\_\_\_\_

Jessica McCoy, Principal \_\_\_x\_\_\_\_

Tarra Baumfalk, Board Clerk \_\_\_x\_\_\_\_

Sandi Bear, Treasurer \_\_\_x\_\_\_\_

**Approval of Agenda with the following Additions/Changes to the Agenda:**

Motion was made by McDonald and seconded by Stephens to adopt the agenda as presented. Motion Carried: 6 for; 0 opposed.

**Open Forum**

No one was present to speak under public forum.

**Recognitions/Commendations/Presentations**

Sarah recognized Frantiska Horinek for being selected as the March Bulldog of the Month and Tyler Starns for being the March Bulldog Pup of the Month.

**Consent Agenda:**

1. Approval of Minutes: February 19, 2024, Regular Meeting
2. Approval of Financial Reports
3. February 2024 Cash Summary Report (N/A)
4. Budget Summary of Funds (N/A)
5. Activity Reports (N/A)
6. Approval of Transfers – Any transfers needed will be made and approved in April’s meeting.
7. Approval of Bills –

|  |  |  |
| --- | --- | --- |
| Type | Check Numbers | Amount |
| March Payroll | N/A (Will approve in April) | $ |
| March Bills | N/A (Will approve in April) | $ |

Motion was made by Selby and seconded by Stephens to approve the consent agenda items as presented. Motion Carried: 6 for; 0 opposed

**Reports:**

NKESC Report – Jance McKee

* There was no Northwest Kansas Educational Service Center report as the meeting is March 21st.

NWKTC Report – Heather McDonald

* Heather gave the Northwest Kansas Technical College report.

Board President Report – Sarah Starns

* Sarah gave an update on the school garden. She plans to meet with teachers on Wednesday, March 6th to see if they are interested in including this into their schedules. Tyler Johnson would come help us get it set-up. There is no funding available through the extension office so funding would have to come from donations, 4H Clubs, and fundraisers. Sarah also reported on a community member mentioning a need for new score boards and to look into the Thomas County Community Foundation in helping to fund those.

Superintendent’s Report – Clark Coco

* Looking into funding for the future there may be a bill introduced that will include enrollment numbers for the previous two years instead of just the current year.
* We will discuss more on Brewster Tech later in the meeting.

Principal’s Report – Jessica McCoy

* Jessica read a thank you card from the Baumfalk family for the arrangement received for Nanette Baumfalk’s funeral services.
* We received a thank you card from Don Allen for the opportunity to drive for the school district and he stated he would like to continue driving for the school.
* Last week we started our garden bar which is going well so far. A parent expressed how excited their child is for the garden bar each day so we have been receiving positive feedback from it already. Nancy Mills and Dawn Urgo have done a really nice job in providing this for our students and we are not having a ton of waste either which is good.

 Grant Writer Report – Kassie Selby

* Kassie reported that she is in the middle of taking a grant class where she has been learning a bunch. She learned about Lifevac which is a choking device that would help in the event of a choking hazard. They are currently offering them to schools so she requested one for Brewster Schools. She asked the board for direction on what grants they would like her to begin working on. It was concluded that the shop renovation would be a top priority and to add a discussion item in the April regular board meeting.

**Discussion/Action Matters:**

Motion was made by McDonald and seconded by Schroeder to renew the Thomas County Chamber Membership for $360.00. Motion Carried: 6 for, 0 opposed.

The board was given two draft calendars to review. The calendar committee will plan to meet at a future date for board approval in April.

Motion was made by McKee and seconded by Stephens to approve the disposal of the old wrestling mats. Motion Carried: 6 for, 0 opposed.

 Discussion was held regarding the addition of Brewster Tech.

**Personnel (eligible for executive session)**

Motion was made by McDonald and seconded by Schroeder to approve Jessica McCoy helping as an Assistant Junior High and High School Track Coach for the 2024 season. Motion Carried: 6 for, 0 opposed.

 Motion was made by McDonald and seconded by Selby to approve the resignation of Gregory Craig as the 5th Grade and Junior High Science Teacher at the end of the 2023-2024 school year.

Motion was made by Selby and seconded by McKee to go into executive session at 6:57 p.m. to discuss confidential personnel matters of non-elected individuals pursuant to the exception relating to KOMA, to include the Superintendent and Principal, and to return to the open meeting at 7:13 p.m. Motion Carried: 6 for, 0 opposed.

 The board returned to the open meeting at 7:13 p.m. at which time a motion was made by McDonald and seconded by Schroeder to go back into executive session at 7:13 p.m. to discuss confidential personnel matters of non-elected individuals pursuant to the exception relating to KOMA, to include the Superintendent and Principal, and to return to the open meeting at 7:28 p.m. Motion Carried: 6 for, 0 opposed.

 The board returned to the open meeting at 7:28 p.m. at which time a motion was made by McKee and seconded by Stephens to go back into executive session at 7:29 p.m. to discuss confidential personnel matters of non-elected individuals pursuant to the exception relating to KOMA, to include the Superintendent and Principal, and to return to the open meeting at 7:44 p.m. Motion Carried: 6 for, 0 opposed.

 The board returned to the open meeting at 7:44 p.m. where nothing resulted from executive session.

**Negotiations (eligible for executive session)**

 Motion was made by McDonald and seconded by Schroeder to go into executive session at 7:46 p.m. to discuss the 2023/2024 board proposals for staff with the exception for employer-employee negotiations under KOMA, to include the Superintendent, the Principal, and the Board Clerk, and to return to the open meeting at 7:56 p.m.

 The board returned to the open meeting at 7:56 p.m. where nothing resulted from executive session.

**Future Agenda Items:**

1. Board Vision (continued work)
2. Certified and Classified Contracts for 2024-2025
3. Supplemental and Coaching Contracts for 2024-2025

**Upcoming Events/Meetings:**

1. Spring break March 11th through March 15th
2. Teacher Professional Half Day on Thursday, March 7th
3. State Assessment Window (March 18th – April 19th)
4. Teacher Inservice Friday, March 22nd
5. Cooperative meeting with Winona, April 8th @ 6pm in Winona.
6. Prom April 13, 2024 Promenade @ 7:30pm
7. Regular Board Meeting Monday, April 15th @ 6pm.

**Adjournment:**

The Board President adjourned the meeting at 7:59 p.m.

 President, Board of Education

 Attest:

 Clerk, Board of Education